

## 2008 Revised Certification Fee Structure Based on 5% GST & 13% HST

<b>Initial – Member</b>	<b>Application Fee</b>	<b>Exam Fee</b>	<b>Tax</b>	<b>Total Fee</b>
*GST Applicable	\$80.00	\$345.00	\$21.25	\$446.25
**HST Applicable	\$80.00	\$345.00	\$55.25	\$480.25
<b>Initial – Non-Member</b>	<b>Application Fee</b>	<b>Exam Fee</b>	<b>Tax</b>	<b>Total Fee</b>
GST Applicable	\$80.00	\$520.00	\$30.00	\$630.00
HST Applicable	\$80.00	\$520.00	\$78.00	\$678.00
<b>Certification Renewal (Recertification)– Member</b>	<b>Application Fee</b>	<b>Exam Fee</b>	<b>Tax</b>	<b>Total Fee</b>
GST Applicable	\$50.00	\$195.00	\$12.25	\$257.25
HST Applicable	\$50.00	\$195.00	\$31.85	\$276.85
<b>Certification Renewal (Recertification) – Non-Member</b>	<b>Application Fee</b>	<b>Exam Fee</b>	<b>Tax</b>	<b>Total Fee</b>
GST Applicable	\$50.00	\$255.00	\$15.25	\$320.25
HST Applicable	\$50.00	\$255.00	\$39.65	\$344.65
<b>Rewrite</b>	<b>Application Fee</b>	<b>Exam Fee</b>	<b>Tax</b>	<b>Total Fee</b>
Rewrite – GST	\$80.00	\$220.00	\$15.00	\$315.00
Rewrite – HST	\$80.00	\$220.00	\$39.00	\$339.00

## 2008 Other Fees

<b>Duplicate Receipt</b>	<b>Fee</b>	<b>Tax</b>	<b>Total</b>
GST Applicable	\$10.00	\$0.50	\$10.50
HST Applicable	\$10.00	\$1.30	\$11.30
<b>Duplicate Certificate</b>	<b>Fee</b>	<b>Tax</b>	<b>Total</b>
GST Applicable	\$10.00	\$0.50	\$10.50
HST Applicable	\$10.00	\$1.30	\$11.30
<b>Duplicate Wallet Card</b>	<b>Fee</b>	<b>Tax</b>	<b>Total</b>
GST Applicable	\$10.00	\$0.50	\$10.50
HST Applicable	\$10.00	\$1.30	\$11.30
<b>Late Withdrawal Fee</b>	<b>Fee</b>	<b>Tax</b>	<b>Total</b>
GST Applicable	\$100.00	\$5.00	\$105.00
HST Applicable	\$100.00	\$13.00	\$113.00
<b>Late Certification <u>Renewal</u> (<u>Recertification</u>) Application Fee (after credential expires)</b>	<b>Fee</b>	<b>Tax</b>	<b>Total</b>
GST Applicable	\$100.00	\$5.00	\$105.00
HST Applicable	\$100.00	\$13.00	\$113.00

<b>Incidental Fee (non-approved payments – cheque or credit card)</b>	<b>Fee</b>	<b>Tax</b>	<b>Total</b>
GST Applicable	\$20.00	\$1.00	\$21.00
HST Applicable	\$20.00	\$2.60	\$22.60
<b>Substitute Writing Centre Fee</b>	<b>Fee</b>	<b>Tax</b>	<b>Total</b>
GST Applicable	\$75.00	\$3.75	\$78.75
HST Applicable	\$75.00	\$9.75	\$84.75

\*5% GST fees apply to residents of BC, AB, SK, MB, ON, QC, PE, NU, NT, YT.

\*\*13% HST fees apply to residents of NL, NB, NS.

#### **WITHDRAWAL POLICIES**

- a) Candidates withdrawing from the exam PRIOR to the certification prep guide mail-out will be charged the application fee of \$52.50 (incl. 5% GST) or \$56.50 (incl. 13% HST) included in the total fee.
  
- b) Candidates withdrawing from the exam AFTER the certification prep guide mail-out will be charged \$84.00 (incl. 5% GST) or \$90.40 (incl. 13% HST).
  
- c) Candidates withdrawing from the exam AFTER March 5, 2008 will be charged a late withdrawal fee of \$105.00 (incl. 5% GST) or \$113.00 (incl. 13% HST) in addition to **a)** and **b)**.